

Cleaning Protocols for the Old Stores, Georgeham

Routine Cleaning

The cottage is cleaned using the following steps:

1. Prepare

This includes:

- Having appropriate cleaning materials & PPE
- Washing hands
- Ventilating cottage

2. Clean

This includes:

- Taking out the rubbish
- Stripping & bagging bedding, including mattress & pillow protectors (if guest has not already done this)
- Removing used tea towels/oven gloves
- Washing all linen at the highest temperature recommended by the manufacturer
- Dusting, sweeping/vacuuming floor
- Cleaning hard surfaces with a disposable cloth and warm soapy water

3. Sanitise

This includes sanitising all high touch hard surfaces & areas using normal household products e.g. bleach, disinfectant (diluted to manufacturers recommendations) such as:

- Bathrooms
- Kitchens
- Stair handrails
- Door handles (internal & external)
- Light & power switches
- Windows including handles & lock keys
- Keys & key safe
- Remote control
- Laminated house instructions
- Fire extinguishers
- Mirrors
- Bins
- Skirting boards
- Place mats/coasters
- Cupboards/drawers
- Electrical equipment including:
 - Washing machine
 - Dishwasher

- Microwave
- Kettle
- Toaster
- Oven & hob
- Fridge
- Freezer
- Television
- Wi-Fi hub
- Heating/water controls & thermostat
- Patio furniture

Consideration is given to address the impact of children as well as adults: touching lower wall heights and parts of furniture.

Check

That the cottage has been thoroughly cleaned and sanitised

Reset

This involves setting the cottage up for the next guest and includes:

- Making up beds with fresh bedding, including mattress & pillow protectors
- Restocking guest cleaning/sanitisation supplies i.e.
 - Hand wash
 - Hand sanitiser
 - Rubber gloves
 - Washing up liquid
 - Cleaning cloths & sponges
 - Antibacterial spray
 - Dishwasher tablets
- Providing clean tea towels and oven gloves
- Throw away disposable cleaning products & PPE
- Empty & sanitise vacuum cleaner
- Wash hands

Appropriate protective clothing will be worn when cleaning and will be changed in between steps e.g. after sanitisation/resetting & different properties.

Post COVID Contamination Cleaning

If there is a suspected or confirmed case of COVID-19 at the property the owners will require the contracted cleaner to carry out a deep clean of the cottage using the principles listed in 'COVID-19: cleaning in non-health settings' (Public Health England 2020)